



*Our mission is to support, promote, and enhance the arts in Nassau County and to provide a framework to network and address common concerns.*

## Grants for Senior Citizen Programs

---

### **Purpose**

Arts & Culture Nassau (ACN) grants program is intended to foster appreciation of and participation in arts and culture for the senior citizens of Nassau County. It is our belief that fostering arts and culture appreciation among Nassau County citizens will benefit the quality of life for all Nassau County residents. Grants are designed to encourage new projects to serve the senior citizen population of Nassau County or to expand an existing program.

### **Guidelines**

1. Organizations applying for the ACN grant must be non-profit (501(c)3), located in Nassau County, and dedicated to arts and/or culture.
2. Projects must be either new or an expansion of an existing project that serves Nassau County residents 55 years of age or older and relates to art and culture.
3. An award one year does not guarantee or imply an award in following years.
4. Grants are limited to \$500 per organization. It is anticipated that up to four grants will be offered each year. If additional funds become available, this amount may be increased.
5. Grants to eligible organizations must be expended within a calendar year.
  - a. Grant awards will be disbursed AFTER the award organization has disbursed funds for the eligible expenditure
  - b. The award organization must submit a reimbursement form along with a copy of the invoice(s) paid as well as a copy of the cancelled payment check(s) in order to receive the grant funds
  - c. These should be submitted to: Parks and Recreation 2500 Atlantic Avenue  
Fernandina Beach, FL 32034 Attention: Scott Mikelson
  - d. Reimbursements can be incremental

- e. The organization will be expected to submit a grant close out form of how the grant funds were actually used within 2 months of the end of the calendar in which the funds were expended along with copies of the reimbursement form(s) used to secure reimbursement. This should be sent to: Parks and Recreation 2500 Atlantic Avenue Fernandina Beach, FL 32034 Attention: Scott Mikelson
- f. Grant recipient organizations will be expected to participate in the annual ACN Community Forum with a short presentation pertaining to the use of the grant funds. The time and place of the 2020 Community Forum will be announced at a later date.

### **Submission instructions:**

- The following application should be submitted in writing to Fernandina Beach Parks and Recreation Department 2500 Atlantic Avenue Fernandina Beach, FL 32034 Attention: Scott Mikelson
- Applications will be accepted from September 1 through November 15. No applications will be accepted after the announced deadline.
- Applications will be judged, and grants awarded by a panel of 3 persons selected by the County and not affiliated with any of the Arts Council organizations and not a part of any county arts and culture organization. Awards will be announced by January 15.



# Application for Senior Grant Program

---

**Date:** \_\_\_\_\_

**Name of Organization** \_\_\_\_\_

**Address** \_\_\_\_\_

**FEIN** \_\_\_\_\_

**Is Organization located within Nassau County? Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**Is Organization recognized as a 501 (c) 3 by the Internal Revenue Service?** \_\_\_\_\_

**Calendar Year in which the funds will be expended:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Email** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Organization's Mission Statement:**

**Amount of Grant request (\$500 maximum) \$** \_\_\_\_\_

**Please describe the intended project for senior citizens; if the grant will expand or enhance an existing program, please explain the current program and how it will be expanded or enhance.**

**What is the goal of this project/program?**

**How does this project/program encourage senior citizen participation in arts and culture?**

**How does this project/program relate to the organization's mission?**

**Is this an ongoing project? Yes \_\_\_\_\_ No \_\_\_\_\_**

**If the grant will be applied to program expansion, when did the project/program begin?**

\_\_\_\_\_

**How has it been received by the community?**

**Please describe the number of planned participants for this project, this year according to the following tables:**

**Participant ages**

55 -60	
61 -65	
66 - 70	
Over 70	
Total (A)	

**Participant's residency**

Amelia Island (non Fernandina Beach)	
Bryceville	
Callahan	
Fernandina Beach	
Hilliard	
Rural	
Yulee	
Total – must agree with total A above	

**If the grant is for program/project expansion, how has the project been funded previously?**

**If the program/project is new, what is the budget for the new program?**

**If the program/project is for expansion or enhancement of an existing program, how will the grant funds impact the existing budget?**

**How do you expect the project to impact or benefit your community?**

**The Board of Directors approved submittal of this grant application at their meeting on**

\_\_\_\_\_

**The organization will be expected to submit a statement of how the grant funds were used by March 1 of the year following the calendar year in which the funds were expended. Please indicate your acceptance of this condition by your initials \_\_\_\_\_**

**Please attach any additional information you consider pertinent such as brochures, etc. and forward to:** Parks and Recreation 2500 Atlantic Avenue Fernandina Beach, FL 32034  
Attention: Scott Mikelson

**Signed:**

\_\_\_\_\_

**Title:** \_\_\_\_\_

**Printed** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**(for Art & Culture Nassau use only)**

**Prerequisites approved:**

\_\_\_\_\_

**Art & Culture Nassau Chair**

\_\_\_\_\_

**Art & Culture Nassau Vice-Chair**

\_\_\_\_\_

**Art & Culture Nassau Member**

---

**(for Nassau County use only)**

**Nassau County Senior Grants Award Committee**

**Grant awarded:   yes    no**

**Amount awarded:       \$ \_\_\_\_\_**

**Date awarded           \_\_\_\_\_**

**If Grant request declined, reason for decline**