



*Our mission is to support, promote, and enhance the arts in Nassau County and to provide a framework to network and address common concerns.*

## Grants for Youth Programs

---

### Purpose

Arts & Culture Nassau (ACN) grants program is intended to foster appreciation of and participation in arts and culture for the youth of Nassau County. It is our belief that fostering arts and culture appreciation among youth will create a lifelong appreciation. Grants are designed to foster youth projects in Nassau County arts and culture organizations.

### Guidelines

1. Organizations applying for the ACN grant must be non-profit (501(c)3), located in Nassau County, and dedicated to arts and/or culture.
2. ACN grants are intended for use on either new or ongoing projects.
3. Projects must be geared toward youth, preferably middle or high school age.
4. Grants are limited to \$500 per organization. It is anticipated that up to four grants will be offered each year. If additional funds become available, this amount may be increased.
5. Grants to eligible organizations must be expended within a calendar year.
  - a. Grant awards will be disbursed AFTER the award organization has disbursed funds for the eligible expenditure.
  - b. The award organization must submit a reimbursement form along with a copy of the invoice(s) paid as well as a copy of the cancelled payment check(s) to receive the grant funds.
  - c. These should be submitted to: Parks and Recreation 2500 Atlantic Avenue Fernandina Beach, FL 32034 Attention: Scott Mikelson
  - d. Reimbursements can be incremental.
  - e. The organization will be expected to submit a grant close out form of how the grant funds were actually used within 2 months of the end of the calendar in which the funds were expended along with copies of the reimbursement form(s)

used to secure reimbursement. This should be sent to: Parks and Recreation 2500 Atlantic Avenue Fernandina Beach, FL 32034 Attention: Scott Mikelson

- f. In the past, grant recipient organizations were expected to participate in an annual ACN Community Forum with a short presentation pertaining to the use of the grant funds. However due to the pandemic the Community Forum event has been suspended. However, there may be opportunities for your organization to interact with the public on the benefit of the grant. If these opportunities arise, we will contact you.

### **Submission instructions:**

- The following application should be submitted in writing to Fernandina Beach Parks and Recreation Department 2500 Atlantic Avenue Fernandina Beach, FL 32034 Attention: Scott Mikelson
- Applications will be accepted from December 1 through January 15. No applications will be accepted after the announced deadline.
- Applications will be judged, and grants awarded by a panel of 3 persons selected by the County and not affiliated with any of the Arts Council organizations and not a part of any county arts and culture organization. Awards will be announced by March 15.



# Application for Grant for Youth Programs

---

**Name of Organization** \_\_\_\_\_

**Address** \_\_\_\_\_

**FEIN** \_\_\_\_\_

**The calendar year in which the funds will be expended:** \_\_\_\_\_

**Is Organization located within Nassau County? Yes** \_\_\_\_\_ **No** \_\_\_\_\_

**Is Organization recognized as a 501 (c) 3 by the Internal Revenue Service?** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Email** \_\_\_\_\_ **Phone** \_\_\_\_\_

**Organization's Mission Statement:**

**Amount of Grant request (\$500 maximum) \$** \_\_\_\_\_

**To what project/program for youth will the grant funds be applied?**

**What is the goal of this project/program?**

**How does this project/program encourage youthful participation in arts and culture?**

**How does this project/program relate to the organization's mission?**

**Is this an ongoing project? Yes \_\_\_\_\_ No \_\_\_\_\_**

**When did the project/program begin? \_\_\_\_\_**

**How has it been received by the community?**

**Please describe the number of participants for this project, this year according to the following tables:**

**Participant ages**

Pre-school	
Primary Grades	
Middle School	
High School	
Total (A)	

**Participant's residency**

Amelia Island (non Fernandina Beach)	
Bryceville	
Callahan	
Fernandina Beach	
Hilliard	
Rural	
Yulee	
Total – must agree with total A above	

**Underserved youth to benefit from the grant funds**

	Youth with Disabilities
	Institutionalized Youth
	Youth below the Poverty Line
	Youth with Limited English Proficiency
	Youth at Risk

**How has the project been funded previously?**

**What is the existing budget?**

**How will the grant fund impact the existing budget?**

**How do you expect the project to impact or benefit your community?**

**The Board of Directors approved submittal of this grant application at their meeting on**

\_\_\_\_\_

**The organization will be expected to submit a statement of how the grant funds were actually used by March 1 of the year following the calendar in which the funds were expended. Please indicate your acceptance of this condition by your initials \_\_\_\_\_**

**Please attach any additional information you consider pertinent such as brochures, etc. and forward to:** Parks and Recreation 2500 Atlantic Avenue Fernandina Beach, FL 32034  
Attention: Scott Mikelson

**Signed:**

\_\_\_\_\_

**Title:** \_\_\_\_\_

**Printed** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

(for Art & Culture Nassau use only)

**Prerequisites approved:**

\_\_\_\_\_

**Art & Culture Nassau Chair**

\_\_\_\_\_

**Art & Culture Nassau Vice-Chair**

\_\_\_\_\_

**Art & Culture Nassau Member**

---

(for Nassau County use only)

**Nassau County Youth Acceleration Grants Award Committee**

**Grant awarded: yes no**

**Amount awarded: \$** \_\_\_\_\_

**Date awarded** \_\_\_\_\_

**If Grant request declined, reason for decline**